

## **Late Notice Policy**

**Paul David, Ph.D., LMFT, LMHC**

As stated in my disclosure statement, I emphasize the importance of attending all regularly scheduled sessions. If for some reason clients are unable to keep a scheduled appointment, I require 48 hours advance notice.

In those cases where there is no or insufficient notification, clients will be directly charged the regular fee for that session. The rationale for this advance notice policy is that I make my living on my scheduled appointments and that regular attendance of appointments is strongly associated with therapeutic success.

Moreover, in the mental health field, clients are sometimes prone to cancelling on short notice so I cannot reschedule other clients for that particular time slot, thereby losing the income I depend on to make a living. Again, my hope and intent is that my cancellation policy helps ensure consistent attendance for regularly scheduled appointments that promote positive therapeutic outcomes.

I have read and understand the above Late Notice Policy.

---

Client (s) Signature (s)

---

Date